

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF SEPTEMBER 15, 2022
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** MINUTES *****

- I. Call To Order:** President Merrill called the meeting to order at 7:03 P.M.
- II. Roll Call:** Present: Christian-Smith*, Gilbert-Snyder*, Miller*,
 O’Keefe*, Merrill
 Absent: None
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel
**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

- IV. Approval of August 18, 2022 Board Meeting Minutes**

MOTION: By O’Keefe, seconded by Christian-Smith, to approve the minutes of the August 18, 2022 Board Meeting, as corrected

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O’Keefe,
 Merrill
 NOES: None
 ABSTAIN: None
 ABSENT: None

- V. Communications**

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. City & Community Meetings

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Miller gave a report on his attendance at a recent El Cerrito City Council Meeting.

B. Written Communications

1. CSDA TAKE ACTION: Initiative #21-0042A1 (CBRT Initiative)

The Board reviewed the request by CSDA to oppose Initiative #21-0042A1 that severely restricts state and local officials' ability to protect the environment, public health and safety, and neighborhoods against those who violate the law. Staff will bring back a resolution opposing the initiative for consideration at a future board meeting.

VI. Reports of Staff and Officers

A. Attorney's Report

Kokotaylo reported on SB 1100 which authorizes the presiding member of a legislative body conducting a meeting to remove an individual for disrupting a meeting, and SB 2449 which would allow local officials to hold remote public meetings without posting their location but only under certain restrictions.

B. Manager's Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on a revised June 2022 report to complete last fiscal year, and that no sewer replacements or repair invoices were paid last month.

3. Consent Decree Quarterly Report

The Manager reported on the status of the Consent Decree annual requirements.

4. CalPERS 2023 Health Care Premiums

The Manager reported on the upcoming 2023 health care premium increases.

5. Backflow Protective Device

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The Manager reported on the current requirements for backflow protective devices. Staff will bring back an agenda item at a future board meeting to consider requiring BPDs for all properties.

6. Private Sewer Lateral (PSL) Replacement Loan Program Quarterly Report

The Manager reported on the status of the PSL replacement loan program. Staff will bring back an agenda item at a future board meeting to consider excluding properties that trigger the regional PSL ordinance from participating in the program.

VII. Business

A. Resolution No. 2206-0922 Finding that there is a Proclaimed State of Emergency; Finding that Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Remote Teleconferenced Meetings of the Stege Sanitary District for the 30 Day Period Beginning September 15 Pursuant to AB 361

The Board approved the resolution to make necessary findings to continue to meet remotely pursuant to Assembly Bill 361.

MOTION: By O'Keefe, seconded by Gilbert-Snyder, to approve Resolution No. 2206-0922 Finding that there is a Proclaimed State of Emergency; Finding that Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Remote Teleconferenced Meetings of the Stege Sanitary District for the 30 Day Period Beginning September 15 Pursuant to AB 361

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O'Keefe
 NOES: Merrill
 ABSTAIN: None
 ABSENT: None

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B. Resolution No. 2207-0922 Adopting the Stege Sanitary District Diversity, Equity, and Inclusion (DEI) Policy

The Board approved the resolution.

MOTION: By Miller, seconded by Christian-Smith, to approve Resolution 2207-0922 Adopting the Stege Sanitary District Diversity, Equity, and Inclusion (DEI) Policy

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O’Keefe,
 Merrill
 NOES: None
 ABSTAIN: None
 ABSENT: None

C. Resolution No. 2208-0922 Adopting the Stege Sanitary District Environmentally Preferable Procurement Policy

The Board approved the resolution.

MOTION: By Gilbert-Snyder, seconded by O’Keefe, to approve Resolution 2208-0922 Adopting the Stege Sanitary District Environmentally Preferable Procurement Policy

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O’Keefe,
 Merrill
 NOES: None
 ABSTAIN: None
 ABSENT: None

D. Resolution No. 2209-0922 Approving and Authorizing Disposal of Surplus Property

The Board approved the resolution.

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MOTION: By Christian-Smith, seconded by Gilbert-Snyder, to approve Resolution 2209-0922 Approving and Authorizing Disposal of Surplus Property

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O’Keefe,
Merrill
NOES: None
ABSTAIN: None
ABSENT: None

VIII. Monthly Financial Statements

A. Monthly Investment, Cash, Receivables Report

B. Monthly Operating Statement

The financial items were reviewed by the Board. Merrill noted that the property taxes in the report were \$100,000 higher than budgeted.

IX. Approval of Checks

A. Checks for September 15, 2021 - Fund No. 3418 & 3423

MOTION: By O’Keefe, seconded by Gilbert-Snyder, to pay the bills, Check Nos. 27800 through 27836 in the amount of \$139,749.88

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O’Keefe,
Merrill
NOES: None
ABSTAIN: None
ABSENT: None

X. Future Agenda Items

October 6, 2022

Regional PSL Program Update

Regional FOG Program Update

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+AB 361 – 30 Day Virtual Meeting Extension

October 20, 2022

CLOSED SESSION – Quarterly Claims Report

CLOSED SESSION – Manager Performance Evaluation

San Pablo Avenue Specific Plan Area Status Report

Quarterly Financial Statements

+AB 361 – 30 Day Virtual Meeting Extension

+Resolution Opposing Initiative #21-0042A1

+PSL Loans Amendment

+BPD Requirement Amendment

XI. Adjournment

The meeting was adjourned at 7:59 P.M. The next meeting of the District Board of Directors will be held on Thursday, October 6, 2022 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California.

Rex Delizo
STEGE SANITARY DISTRICT
Secretary