

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF NOVEMBER 10, 2022
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

- I. Call to Order:** President Merrill called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith*, Gilbert-Snyder*, Miller,
O’Keefe*, Merrill
- Absent: None
- Others Present: Rex Delizo, District Manager
 Alex Mog*, Office of the District Counsel
 Alexandra Farros-Hoepfner*, Bellecci &
 Associates, Inc. (Item IIV.F only)
 Kimberly Calica*, AMG & Associates, LLC (Item
 IIV.F only)
 Supervisor John Gioia, Contra Costa County
**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

Item VII.F was taken out of order at this time in the meeting.

VII. Business

- F. Consideration of Relocation of Sanitary Sewer Main – 1755 Eastshore Blvd., El Cerrito, CA 94530

The Board approved the request to relocate a sanitary sewer main in the Eastshore Blvd. right-of-way at no expense to the District.

MOTION: By Christian-Smith, seconded by Gilbert-Snyder, to approve Bellecci and Associate’s request to relocate the existing sanitary sewer main along 1755 Eastshore Blvd., El Cerrito, CA 94530 and abandon the existing sanitary sewer at no expense to the District

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There were no items to consider.

VI. Reports of Staff and Officers

A. Attorney's Report:

Mog had no items to report.

B. Manager's Report:

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on one repair invoice paid in October.

3. Proposed Meeting Calendar

The Manager reported on the proposed meeting calendar for 2023.

4. Board Officer Succession Plan

The Manager reported on the projected succession plan for the Board president and vice president positions.

5. 2023 California Association of Sanitation Agencies (CASA) Conferences

The Manager reported on the upcoming CASA conferences dates for 2023.

6. 2023 California Special Districts Association (CSDA) Conference

The Manager reported on the upcoming CSDA annual conference date for 2023.

VII. Business

A. Ordinance No. 2213-1122 Amending the Stege Sanitary District Ordinance Code, Section 4.8.2.2 - Lateral Replacement Loan Program

The Board approved the Ordinance that excludes properties that have triggered the regional Private Sewer Lateral (PSL) ordinance from participating in the loan program.

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MOTION: By Gilbert-Snyder, seconded by Miller, to approve Ordinance No. 2213-1122 Amending the Stege Sanitary District Ordinance Code, Section 4.8.2.2 - Lateral Replacement Loan Program, as corrected

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, Merrill
 NOES: O'Keefe
 ABSTAIN: None
 ABSENT: None

B. Ordinance No. 2214-1122 Amending the Stege Sanitary District Ordinance Code, Section 4.4.5 – Backflow Protective Device

The Board discussed the proposed Ordinance that would require BPDs for all properties regardless of the elevation difference of the next upstream manhole and asked, by unanimous consent, to bring the item back with more information at a future Board meeting.

C. Resolution No. 2215-1122 Finding that there is a Proclaimed State of Emergency; Finding that Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Remote Teleconferenced Meetings of the Stege Sanitary District for the 30 Day Period Beginning November 10 Pursuant to AB 361

The Board approved the resolution to make necessary findings to continue to meet remotely pursuant to Assembly Bill 361.

MOTION: By O'Keefe, seconded by Gilbert-Snyder, to approve Resolution No. 2215-1122 Finding that there is a Proclaimed State of Emergency; Finding that Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Remote Teleconferenced Meetings of the Stege Sanitary District for the 30 Day Period Beginning November 10 Pursuant to AB 361

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O'Keefe

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NOES: Merrill

ABSTAIN: None

ABSENT: None

D. Resolution No. 2216-1122 Approving a Contract with WECO Industries, LLC for a 2023 GapVax MC1007-3S3X Combination Water Jetting and Vacuum System Sewer Cleaning Truck in the Amount Not to Exceed \$559,281.43

The Board approved the resolution to procure a new replacement combination water jetting and vacuum system sewer cleaning truck.

MOTION: By Gilbert-Snyder, seconded by Miller, to approve Resolution No. 2216-1122 Approving a Contract with WECO Industries, LLC for a 2023 GapVax MC1007-3S3X Combination Water Jetting and Vacuum System Sewer Cleaning Truck in the Amount Not to Exceed \$559,281.43

VOTE: AYES: Gilbert-Snyder, Miller, O'Keefe, Merrill

NOES: Christian-Smith

ABSTAIN: None

ABSENT: None

E. Resolution No. 2217-1122 Commending Alan C. Miller for the Long and Extraordinary Service as a Member of the Board of Directors of the Stege Sanitary District

The Board approved the resolution to recognize, commend, and declare its appreciation and undying gratitude to Alan C. Miller for his over thirty-seven years of extraordinarily distinguished and exemplary public service as a Member of the Board of Directors of the Stege Sanitary District, thank him most warmly and sincerely for his service, extend to him the very best wishes for the future, and designate November 10th, 2022, Al Miller Appreciation Day.

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MOTION: By O’Keefe, seconded by Gilbert-Snyder, to approve Resolution No. 2217-1122 Commending Alan C. Miller for the Long and Extraordinary Service as a Member of the Board of Directors of the Stege Sanitary District

VOTE: AYES: Christian-Smith, Gilbert-Snyder, O’Keefe, Merrill
 NOES: None
 ABSTAIN: Miller
 ABSENT: None

F. Consideration of Relocation of Sanitary Sewer Main – 1755 Eastshore Blvd., El Cerrito, CA 94530

This item was taken out of order earlier in the meeting (see above).

VIII. Monthly Financial Statements

- A. Monthly Investment, Cash, Receivables Report
 B. Monthly Operating Statement

The financial items were reviewed by the Board with no significant issues.

IX. Approval of Checks

- A. Checks for November 10, 2022 - Fund No. 3418 & 3423

MOTION: By Gilbert-Snyder, seconded by Christian-Smith, to pay the bills, Check Nos. 27894 through 27932 in the amount of \$169,169.35

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O’Keefe, Merrill
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

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December 8, 2022 – 2:00PM

Fiscal Year Financial Audit
Connection Charge Review
Emergency Contact Update
Meeting Calendar
Consent Decree Quarterly Report
CASA Conference
Pension + OPEB UAL Reports
Nomination & Election of Officers
+AB 361 – 30 Day Virtual Meeting Extension
+ District Investment Policy - Options

January 19, 2023

CLOSED SESSION – Quarterly Claims Reports
CLOSED SESSION – Manager Performance Evaluation
Board Governance Manual Review
Service Rate Discussion
Long Range Planning Workshop Agenda
Director’s Contact Info
Board Training Summary
CASA Conference
Quarterly Financial Statements
Form 700
+AB 361 – 30 Day Virtual Meeting Extension

CLOSED SESSION

Public Employment Performance Evaluation

Gov. Code § 54957

Title: District Manager

The Board entered into closed session at 9:07 P.M. and returned to open session at 9:45 P.M. President Merrill announced the Board had taken no reportable actions.

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XI. Adjournment

The meeting was adjourned at 9:49 P.M. The next meeting of the District Board of Directors will be held on Thursday, December 8, 2022 at **2:00 P.M.** at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary