

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF OCTOBER 5, 2023
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Christian-Smith called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
Absent: None
Others Present: Rex Delizo, District Manager
Kristopher Kokotaylo, District Counsel* (for
Closed Session only)

**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

CLOSED SESSION was taken out of order at this time in the meeting.

CLOSED SESSION

Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Number of Potential Cases: 1

Ivry – Government Tort Claim filed: 9/5/2023

The Board entered into closed session at 7:02 P.M. and returned to open session at 7:16 P.M. President Christian-Smith announced the Board had taken no reportable actions.

The Board resumed the order of the agenda at this time in the meeting.

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IV. Approval of Minutes

A. Approval of Minutes September 7, 2023 Special Board Meeting

MOTION: By Merrill, seconded by Gilbert-Snyder, to approve the minutes of the September 7, 2023 Special Board Meeting

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

B. Approval of Minutes September 7, 2023 Regular Board Meeting

MOTION: By Merrill, seconded by Gilbert-Snyder, to approve the minutes of the September 7, 2023 Regular Board Meeting, as corrected

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

There were no items to report.

VI. Reports of Staff and Officers

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A. Committee Reports

The PSL Loan Public Outreach Committee reported on their evaluation of the sub basin information provided by staff and received agreement from the Board on the committee's approach to choosing sub basin "F" to target for PSL Loan outreach. The Committee will now proceed with developing the outreach material.

B. Manager's Report

1. EBMUD Memo – Regional Private Sewer Lateral (PSL) Program Update

The Manager reported on the status of the EBMUD Regional PSL program and was asked by the Board to have the next report breakout the information by City.

2. EBMUD Memo – Regional Fats, Oils, or Grease (FOG) Program Update

The Manager reported on the status of the EBMUD Regional FOG program.

3. Special District Leadership Foundation – District of Distinction

The Manager reported on the requirements of the program.

VII. Business

There were no business items to consider.

VIII. Approval of Checks

A. Checks for October 5, 2023 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by Beach, to pay the bills, Check Nos. 28340 through 28388 in the amount of \$279,303.74

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O'Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

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IX. Future Agenda Items

October 19, 2023

San Pablo Avenue Specific Plan Area Status Report

Quarterly Financial Statements

CLOSED SESSION – Quarterly Claims Report

+*Environmental Policy Amendments (Gilbert-Snyder)*

+*Canon Pump Station Rehabilitation Project Plans and Specifications*

Director Christian-Smith gave notice that she will not attend the October 19th meeting.

November 9, 2023

Proposed Meeting Calendar

Board Officer Succession Plan

CASA Conference

+*CLOSED SESSION – Manager Performance Evaluation*

Director Merrill gave notice that he will not attend the November 9th meeting.

CLOSED SESSION

Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Number of Potential Cases: 1

Ivry – Government Tort Claim filed: 9/5/2023

This item was taken out of order earlier in the meeting (see above).

X. Adjournment

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The meeting was adjourned at 8:18 P.M. The next meeting of the District Board of Directors will be held on Thursday, October 19, 2023 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary