

STEGE SANITARY DISTRICT BOARD OF DIRECTORS  
 MEETING OF SEPTEMBER 9, 2021  
 TIME OF MEETING: 7:00 P.M.  
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

\*\*\*\*\*MINUTES\*\*\*\*\*

- I. Call To Order:** President O’Keefe called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith\*, Gilbert-Snyder\*, Merrill, Miller\*, O’Keefe\*
- Absent: None
- Others Present: Rex Delizo, District Manager  
 Kristopher Kokotaylo\*, District Counsel (Item VII.C only)
- \*via video-conference*

**Agenda Items:** Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

**IV. Approval of Minutes**

A. Approval of August 19, 2021 Special Board Meeting Minutes

MOTION: By Merrill, seconded by Gilbert-Snyder, to approve the minutes of the August 19, 2021 Special Board Meeting

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller, O’Keefe

NOES: None

ABSTAIN: None

ABSENT: None

B. Approval of August 19, 2021 Regular Board Meeting Minutes

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MOTION: By Christian-Smith, seconded by Miller, to approve the minutes of the August 19, 2021 Regular Board Meeting, as amended

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,  
O'Keefe  
NOES: None  
ABSTAIN: None  
ABSENT: None

**V. Communications**

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. City & Community Meetings

Miller gave a report on a recent El Cerrito City Council Meeting.

Christian-Smith gave a report on the status of the West Contra Costa Unified School District COVID-19 testing and vaccination mandates.

B. Written Communications

There were no items to consider.

**VI. Reports of Staff and Officers**

A. Manager's Report

The Manager gave a report on his recent attendance at the California Special District Association Annual Conference.

**VII. Business**

A. Board Governance Manual Additions

The Board reviewed and approved adding a Public Hearing procedure and District Counsel Performance Evaluation and Review to the Board Governance Manual.

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MOTION: By Merrill, seconded by Gilbert-Snyder, to approve the addition of the Public Hearing procedure and District Counsel Performance Evaluation and Review to the Board Governance Manual, as amended

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller  
O'Keefe  
NOES: None  
ABSTAIN: None  
ABSENT: None

B. Diversity, Equity, and Inclusion

The Board continued their Diversity, Equity, and Inclusion (DEI) discussions by reviewing slides from a California Association of Sanitation Agencies (CASA) conference DEI presentation and discussing ideas on how to provide outreach that would encourage underrepresented groups to participate in the upcoming Board of Directors election in 2022. Director Christian-Smith will provide a list of outreach opportunities for the Board to review at a future meeting.

C. Resolution No. 2170-0921 Approving a Mandatory COVID-19 Vaccination or Test Policy

The Board asked District Counsel to make several amendments to the draft policy including allowing weekly testing only as required by law for a medical exemption, disability, or sincerely-held religious belief, practice or observance, and to bring the item back for consideration at a future meeting.

MOTION: By Gilbert-Snyder, seconded by Miller, to approve having District Counsel make several amendments to the policy including allowing weekly testing only as required by law for a medical exemption, disability, or sincerely-held religious belief, practice or observance

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VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller  
 O'Keefe  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

**VIII. Approval of Checks**

A. Checks for September 9, 2021 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by O'Keefe, to pay the bills, Check Nos. 27249 through 27281 in the amount of \$405,957.07

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller  
 O'Keefe  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

**IX. Future Agenda Items**

**September 23, 2021**

Health Care Benefits Review

Consent Decree Quarterly Report

+*RESOLUTION - Mandatory COVID-19 Vaccination*

+*Regional PSL Program Update*

+*Regional FOG Program Update*

**October 7, 2021**

(none)

**X. Adjournment**

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The meeting was adjourned at 9:21 P.M. The next meeting of the District Board of Directors will be held on Thursday, September 23, 2021 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

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Rex Delizo  
STEGE SANITARY DISTRICT  
Secretary