

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF SEPTEMBER 7, 2023
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** AGENDA *****

Items on the agenda may be taken out of order.

Public comment is limited to three (3) minutes for each individual speaker.

In accordance with California Government Code Section 54957.5, any writing that is a public record and relates to an open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Office, 7500 Schmidt Lane, El Cerrito, during regular business hours. Copies of the agenda are posted on the District website at www.stegesan.org. Those disabled persons requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at 510/524-4668.

Members of the public can observe the live stream of the meeting by accessing <https://zoom.us/j/84090509848> or by calling (669) 900-9128 and entering the Meeting ID# 840 9050 9848 followed by the pound (#) key.

The ability to participate and observe remotely as identified above is predicated on the technology being available and functioning without technical difficulties. Should the remote platform not be available, or become non-functioning, or should the Board of Directors otherwise encounter technical difficulties that makes that platform unavailable, the Board of Directors will proceed with business in person unless otherwise prohibited by law.

*Public comment can be sent remotely by delivering a physical copy to **7500 Schmidt Lane, El Cerrito, CA 94530** or via email to comments@stegesan.org with "Public Comment" in the subject line. To provide written comment on an item on the agenda or to address the Board during Public Comment, please note the agenda item number that you want to address or whether you intend for the comment to be included in Public Comment. Comments timely received at least 15 minutes before the starting time of the meeting will be provided to the Board of Directors and will be added to the official record.*

Pursuant to AB 2449, Board Members may be attending this meeting via remote conferencing. In the event that any Board Member elects to attend remotely, all votes conducted during the meeting will be conducted by roll call vote.

I. Call To Order

II. Roll Call

Agenda Items: Directors and Officers of the Board will consider and announce if they have any conflicts of interest posed by items on the meeting agenda.

III. Public Comment

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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(Members of the public are invited to address the Board concerning topics that are **not** on the agenda)

- Motion: **IV. Approval of Minutes**
 A. Approval of August 17, 2023 Board Meeting Minutes
 (The Board will be asked to review and approve the minutes of August 17, 2023 Regular Board Meeting)
- Info: **V. Communications**
 A. Oral/Written Communications
 1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 a. August 28-31, 2023 California Special Districts Association (CSDA) Annual Conference
 b. CSDA Call to Action – Support ACA 13 [Ward]
- Info: **VI. Reports of Staff and Officers**
 A. Attorney’s Report
 B. Committee Reports
 C. Manager’s Report
 1. Monthly Maintenance Summary Report
 2. Monthly Report of Sewer Replacements and Repairs
 3. Consent Decree Quarterly Report
 4. CalPERS 2024 Health Care Premiums
- Info/Motion: **VII. Business**
 A. Cancellation of the September 21, 2023 Board Meeting
 (The Board will consider cancellation of the upcoming Board Meeting)
- Info/Motion: B. Consideration of Variance to District Standards – 906 Galvin Dr., El Cerrito, CA
 (The Board will consider the variance request)
- Info: **VIII. Monthly Financial Statements**

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement
- C. California Employers' Retiree Benefit Trust (CERBT) FY End Statement
(The Board will review the statements)

Info/Motion: **IX.**

Approval of Checks

- A. Checks for September 7, 2023 - Fund No. 3418 & 3423
(The Board will be asked to approve the September 7, 2023 checks)

Info:

X. Future Agenda Items

September 21, 2023

(none)

October 5, 2023

Regional PSL Program Update

Regional FOG Program Update

CLOSED SESSION

Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Number of Potential Cases: 1

Guzman De Leon – Government Tort Claim filed: 8/21/2023

XI. Adjournment

(The next meeting of the Stege Sanitary District Board of Directors is scheduled to be held on September 21, 2023 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California.)

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF AUGUST 17, 2023
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Christian-Smith called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 Absent: None
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: O’Keefe commented on the recent rise of covid cases. Gilbert-Snyder commented on his preference to vote for Vicki Osborn, Director of Emergency Management, Water Emergency Response Organization of Orange County, as secretary in the CalWARN election. There was no other public comment.

IV. Approval of Minutes

A. Approval of July 20, 2023 Board Meeting Minutes

MOTION: By Merrill, seconded by Gilbert-Snyder, to approve the minutes of the July 20, 2023 Board Meeting, as amended

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF AUGUST 17, 2023
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. August 28-31, 2021 California Association of Sanitation Agencies (CASA) Annual Conference

In accordance with AB 1234, Directors Beach, Christian-Smith, and Merrill each reported on their attendance at the CASA conference.
2. KIDS for the BAY Watershed Action Program (WAP) Final Report

The Board received the report and expressed their appreciation of the efforts by KIDS for the BAY.

VI. Reports of Staff and Officers

A. Attorney's Report

Kokotaylo reported that Meyers Nave will be providing the Board's harassment prevention training at a special meeting before the next regular Board Meeting, on California's newly proposed "Government Transparency Act", and that the FPPC will no longer be providing free AB 1234 training due to lack of funding.

B. Committee Reports

There were no committee reports.

C. Manager's Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on a revised report for June and the sewer repair invoice that was paid in July.

3. Connection Charge Report per Gov. Code 66013

The Manager reported on the annual compliance report detailing the amount of charges received by the District and the public improvement on which the charges were solely expended. The report will be posted on the District's website for public review.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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4. 2023 California Special Districts Association (CSDA) Conference
 The Manager reported on the upcoming CSDA conference.

VII. Business

- A. Resolution No. 2232-0823 Approving Amendment No. 6 to the Legal Services Agreement with Meyers Nave and Authorizing the President of the Board to Execute the Amendment

The Board approved the resolution.

MOTION: By Merrill, seconded by O’Keefe, to approve Resolution No. 2232-0823 Approving Amendment No. 6 to the Legal Services Agreement with Meyers Nave and Authorizing the President of the Board to Execute the Amendment, as amended

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

- B. Board/District Counsel Communications

The Board considered the draft policy on communication between individual Board Members and District Counsel.

MOTION: By Gilbert-Snyder, seconded by O’Keefe, to approve the Board/District Counsel Communications Policy as presented and to add the language to the Board Governance Manual

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None

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ABSENT: None

VIII. Monthly Financial Statements

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement

The financial items were reviewed by the Board with no significant issues.

IX. Approval of Checks

- A. Checks for August 17, 2023 - Fund No. 3418 & 3423

MOTION: By O'Keefe, seconded by Beach, to pay the bills, Check Nos. 28273 through 28315 in the amount of \$584,722.87

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O'Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

September 7, 2023

CSDA Conference Attendee Reports

Health Care Benefits Review

Consent Decree Quarterly Report

+Consideration of September 21st meeting cancellation

+AB 1661 Training @5pm (Special Meeting)

September 21, 2023

(none)

XI. Adjournment

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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The meeting was adjourned at 8:36 P.M. The next meeting of the District Board of Directors will be held on Thursday, September 7, 2023 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary

DRAFT

From: Colleen Haley <colleenh@csga.net>
Sent: Tuesday, August 22, 2023 11:41 AM
To: rexd@stegesaa.org
Subject: CALL TO ACTION : ACA 13

Hi Rex,

I'm reaching out to you on a development I'm certain you and your agency would be interested in, based on your agency's opposition to [Initiative 21-0042A1](#). CSGA previously received a copy of your agency's opposition to this measure.

Assembly Member Christopher Ward has amended [Assembly Constitutional Amendment 13](#), related to ballot measures. There is significant interplay between ACA 13 and Initiative 21-0042A1— in short, successful passage of ACA 13 is expected to protect public agencies from the potentially disastrous effects of the initiative measure. For that reason, we believe your agency would be particularly interested in supporting Assembly Member Ward's ACA 13.

ACA 13, if passed by two-thirds of the California Legislature, would propose to voters the following:

- If an initiative constitutional amendment includes provisions that impose vote thresholds greater than a simple majority of votes cast, then *that initiative constitutional amendment* must receive a percentage of votes in support *equal to those increased vote thresholds*.
 - i.e., if an initiative constitutional amendment includes a provision that would impose a supermajority (e.g., three-fifths, two-thirds, four-fifths, etc.) voter approval threshold, then that initiative would be required to gain the approval of the same super majority (three-fifths, two-thirds, four-fifths, etc.; whatever threshold the initiative proposes) of California voters in order to pass.
 - if the initiative constitutional amendment includes provisions that impose a supermajority vote threshold and fails to gain the corresponding supermajority of voters in support of the underlying amendment, the initiative constitutional amendment would not be considered approved, thereby failing in its entirety.

As you may recall, Initiative 21-0042A1 imposes thresholds requiring the approval of two-thirds of voters in various places throughout the text of the measure. The successful passage of ACA 13 would mean that Initiative 21-0042A1 would be required to garner the approval of two-thirds of voters in order for the initiative constitutional amendment to be considered approved; failure to garner the approval of two-thirds of voters in this scenario would mean that the entire measure and all of its provisions would fail to become law.

Here's where you and your agency come in...

CSGA is encouraging agencies opposed to Initiative 21-0042A1 to consider supporting ACA 13, and to submit a letter of support to that effect. To make this process easy, CSGA has developed [a sample letter](#) your agency can use to express its support.

[LINK TO SAMPLE LETTER](#)

These letters to the author will demonstrate how important this is to public agencies, including special districts.

Please feel free to reach out to me with any questions. Thank you for your continued support of CSGA's advocacy efforts.

Colleen Haley
Bay Area Network Field Representative

Join us for the [2023 CSGA Annual Conference & Exhibitor Showcase](#)
August 28 – 31, 2023 in Monterey

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
www.csga.net
530-902-3932 cell

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STEGE SANITARY DISTRICT

District Manager/Engineer:
Rex Delizo, P.E.

District Counsel:
Kristopher Kokotaylo

Board of Directors:
Tessa Beach
Juliet Christian-Smith
Paul Gilbert-Snyder
Dwight Merrill
Beatrice R. O'Keefe

Thursday, September 7, 2023

The Honorable Christopher Ward
California State Assembly
1021 O Street, Suite 6350
Sacramento, CA 95814



RE: Assembly Constitutional Amendment 13 (Ward) – Support [As Amended August 17, 2023]

Dear Assembly Member Ward:

The Stege Sanitary District (District) is pleased to support your Assembly Constitutional Amendment 13, related to protecting the majority vote. Our District provides sanitary sewer services to Kensington, El Cerrito, and a portion of Richmond known as the Richmond Annex and currently operates and maintains 148 miles of sanitary sewers and two pumping stations serving over 35,000 residents residing within our District boundaries.

Under current law, an initiative constitutional amendment that proposes to amend the California Constitution requires a simple majority of voters casting votes in favor of the measure for the amendment to be approved. Notably, this simple majority requirement is irrespective of any of the provisions contained within the proposed constitutional amendment; should the text of the proposed constitutional amendment contain provisions that would otherwise require voter thresholds in excess of a simple majority in the future, those increased vote thresholds may nonetheless be imposed with a simple majority of voters. Phrased another way, this allows a simple majority of voters to insert a three-fifths, two-thirds, four-fifths, or higher vote threshold into the California Constitution, even without the corresponding level of support in terms of votes cast in favor of the original amendment proposal.

ACA 13 would propose to California voters a solution to this problem with the initiative process: if placed on the ballot by the California Legislature, California voters would be asked to decide whether an initiative constitutional amendment containing provisions that increase vote thresholds should be required to attain the same proportion of votes in favor of the amendment that the proposed increased vote thresholds would demand. In this way, ACA 13 would ensure

that a proposal cannot impose vote thresholds on our communities and our State that exceed the level of support for imposing such thresholds.

ACA 13 protects the democratic process in local communities by ensuring that a simple majority of statewide voters cannot restrict the will of a supermajority of voters in a local community. For these reasons, our District is pleased to support Assembly Constitutional Amendment 13. Please feel free to contact me with any questions.

Thank you,
STEGE SANITARY DISTRICT

Juliet Christian-Smith
Board of Directors President

cc: The Honorable Senator Nancy Skinner [senator.skinner@senate.ca.gov]
The Honorable Assembly Member Buffy Wicks [assemblymember.wicks@assembly.ca.gov]
Marcus Detwiler, Legislative Representative, California Special Districts Association
[advocacy@cdda.net]

STEGE SANITARY DISTRICT MONTHLY MAINTENANCE SUMMARY REPORT

August 2023

QUARTER 3

VEHICLE	DAYS	FOOTAGE (LF)
<i>UNIT 10 COMBO</i>	<i>17</i>	<i>71,173</i>
<i>UNIT 11 RODDER</i>	<i>0</i>	
<i>UNIT 15 CCTV</i>	<i>9</i>	<i>19,731</i>
<i>UNIT 16 COMBO</i>	<i>13</i>	<i>22,784</i>
TOTAL MONTH CLEANED		93,957
TOTAL MONTH CCTV'D		19,731

QUARTERLY SUB-TOTALS

YEAR	QUARTER	TOTAL CLEANED (LF)	PLANNED TO CLEAN (LF)	Q END NOT COMPLT'D (LF)	TOTAL CCTV'D (LF)	PLANNED TO CCTV (LF)	Q END NOT COMPLT'D (LF)
2023	3	167,372	215,376		45,360	65,576	
2023	2	245,678	202,070	0	51,885	60,081	38,937
2023	1	262,245	204,795	0	61,882	58,488	29,188
2022	4	238,659	203,740	558	39,892	65,026	43,120
2022	3	256,792	206,016	780	49,468	66,649	39,537
2022	2	234,291	190,480	0	68,383	65,940	29,021
2022	1	248,365	208,019	0	61,991	76,108	32,555

MONTHLY SERVICE CALLS

August-2023

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS
8/3/2023 Thursday 3:33 PM	151242 151241	1552 MADERA CIR. EL CERRITO, CA 94530 <i>Last Call: 9/10/2018</i>	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	E				WE FOUND THIS TO BE A EBMUD PROBLEM.
8/7/2023 Monday 11:03 AM	186107 186106	2313 EDITH ST. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				WE FOUND THE SLOW DRAIN TO BE THE CUSTOMER'S PROBLEM.
8/7/2023 Monday 1:03 PM	231521 231504	213 ARLINGTON AVE. KENSINGTON, CA 94707	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	O				WE FOUND THE ODOR TO BE THE CUSTOMER'S PROBLEM.
8/7/2023 Monday 1:45 PM	100902 100912	1921 SAN JOAQUIN ST. RICHMOND, CA 94804	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	O				CONTRACTOR BROKE MANHOLE COVER, ODOR CAME OUT.
8/10/2023 Thursday 8:35 AM	221302 221017	406 ASHBURY AVE. EL CERRITO, CA 94530 <i>Last Call: 7/21/2014</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C, OF				WE FOUND THIS TO BE THE CUSTOMER'S PROBLEM.
8/10/2023 Thursday 8:57 AM	186107 186106	2313 EDITH ST. EL CERRITO, CA 94530 <i>Last Call: 8/7/2023</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	O				WE FOUND THE ODOR TO BE THE CUSTOMER'S PROBLEM.
8/12/2023 Saturday 11:43 AM	101440 101436	6031 TEHAMA AVE. RICHMOND, CA 94804	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	E				WE FOUND THIS TO BE A EBMUD PROBLEM.
8/14/2023 Monday 12:40 PM	171333 171332	7820 POTRERO AVE. EL CERRITO, CA 94530 <i>Last Call: 3/3/2004</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				WE FOUND THIS TO BE THE CUSTOMER'S PROBLEM.
8/15/2023 Tuesday 9:38 PM	101440 101436	6101 TEHAMA AVE. RICHMOND, CA 94804	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	E				WE FOUND THIS TO BE A EBMUD PROBLEM.
8/18/2023 Friday 11:02 AM	171308 171307	1621 JULIAN DR. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	O				WE FOUND THE ODOR TO BE THE CUSTOMER'S PROBLEM.
8/21/2023 Monday 10:10 AM	261104 261103	622 NORVELL ST. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				SLOW DRAINAGE, CUSTOMER'S PROBLEM.
8/27/2023 Sunday 7:22 PM	275023 275024	98 KENSINGTON RD. KENSINGTON, CA 94707	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C, LC				WE FOUND THE CONGESTION TO BE THE CUSTOMER'S PROBLEM.
8/28/2023 Monday 11:06 AM	231636 231625	217 YALE AVE. KENSINGTON, CA 94707	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	T				WE FOUND THE WASHING MACHINE TO BE THE CUSTOMER'S PROBLEM.
8/31/2023 Thursday 10:36 AM	272403 272402	260 COLUMBIA AVE. KENSINGTON, CA 94707	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				WE FOUND THE CONGESTION TO BE THE CUSTOMER'S PROBLEM.

PROBLEM TYPE:

- Water (A)
- Broken Main (B)
- S/S Congestion (C)
- Debris in Main (D)
- EBMUD (E)
- Soft Stoppage (F)
- Grease (G)
- Lateral Cause (LC)
- Misc (M)
- MH Cover (MC)
- Odor (O)
- Overflow (OF)
- PG+E (P)
- Roots (R)
- Surcharge (S)
- Storm Drain (SD)
- Unknown (U)
- Other (T)
- Wipes/Rags (W)

SPILL

LOCATION:

- Lamp/Manhole (MH)
- Mainline (ML)
- Lateral (L)
- Cleanout (CO)
- Building (BLDG)
- Other (O)

SPILL

CAUSE:

- Blockage (B)
- Surcharge (S)
- Line Break (ML)
- Other (O)

SPILL END

LOCATION:

- Building (BLDG)
- Creek (C)
- Strt/Pvmnt (ST)
- Storm Drn (SD)
- Yard (Y)
- Other (O)

MAINLINE: 0

LATERAL: 7

OTHER: 7

TOTAL SERVICE CALLS: 14

MAINLINE OVERFLOW: 0

MAINLINE SURCHARGE: 0

SANITARY SEWER OVERFLOWS (SSOs) LAST 12 MONTHS

September-2023

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS	CAT*	VOL	RCVR'D	NET
11/19/2022 Saturday 1:49 PM	234220 234205	285 LEXINGTON AVE. KENSINGTON, CA 94707	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	D,F,OF	MH	B	ST	SOFT STOPPAGE DUE TO DEBRIS AND WIPES	CAT 4	3 gallons	0 gallons	3 gallons
12/5/2022 Monday 9:13 PM	281406 281405	938 AVIS DR. EL CERRITO, CA 94530	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	OF,R,W	MH	B	Y	WIPES AND ROOTS CAUSED SSO	CAT 3	112 gallons	0 gallons	112 gallons
1/12/2023 Thursday 10:05 AM	234016 234015	620 COVENTRY RD. KENSINGTON, CA 94707	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	G, R, W	MH	B	SD,Y,ST	ARRIVED ON SITE FOUND MANHOLE OVERFLOWING. WE BROKE THE STOPPAGE AND CLEANED UP.	CAT 1	10,660 gallons	0 gallons	10,660 gallons
2/7/2023 Tuesday 11:53 AM	184102 184101	11755 SAN PABLO AVE. EL CERRITO, CA 94530	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	B,D, P	ML	ML	ST, SD	PG&E BROKE DISTRICT LINE	CAT 4	5 gallons	5 gallons	0 gallons
2/15/2023 Wednesday 7:40 PM	265304 265303	838 SEA VIEW DR. EL CERRITO, CA 94530	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	D, OF, T	MH	B	SD, Y	BROKEN MANHOLE.	CAT 4	34 gallons	34 gallons	0 gallons
5/1/2023 Monday 2:28 PM	186304 186004	2126 JUNCTION AVE. EL CERRITO, CA 94530	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	B	ML, O	ML	Y	SSO WAS CAUSED BY SLIPLINE MORTAR NOT SEALED AT CONNECTION.	CAT 4	5 gallons	5 gallons	0 gallons
5/5/2023 Friday 8:07 AM	102203 102003	1438 CARLSON BLVD. RICHMOND, CA 94804	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	D,OF,R, W	MH	B	ST, SD	DEBRIS, ROCKS, AND ROOTS CAUSED SSO.	CAT 3	78 gallons	78 gallons	0 gallons

PROBLEM TYPE:

Water (A)
Broken Main (B)
S/S Congestion (C)
Debris in Main (D)
EBMUD (E)
Soft Stoppage (F)
Grease (G)
Lateral Cause (LC)
Misc (M)
MH Cover (MC)

SPILL

LOCATION:
Lamp/Manhole (MH)
Mainline (ML)
Lateral (L)
Cleanout (CO)
Building (BLDG)
Other (O)

SPILL

CAUSE:
Blockage (B)
Surcharge (S)
Line Break (ML)
Other (O)

SPILL END

LOCATION:
Building (BLDG)
Creek (C)
Strt/Pvmnt (ST)
Storm Drn (SD)
Yard (Y)
Other (O)

TOTAL MAINLINE SSOs: 7

MAINLINE BREAK SSOs: 2

MAINLINE SURCHARGE SSOs: 0

CATEGORY 1 SSOs: 1

SSOs INTO BUILDINGS: 0

TOTAL SSO VOLUME (GALS): 10,897

TOTAL VOLUME RECOVERED (GALS): 122

TOTAL VOLUME UNRECOVERED (GALS): 10,775

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS	CAT*	VOL	RCVR'D	NET
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*CATEGORY 1 SSO: Spill of any volume of sewage from or caused by a sanitary sewer system that results in a discharge to: A surface water, including a surface water body that contains no flow or volume of water; or A drainage conveyance system that discharges to surface waters when the sewage is not fully captured and returned to the sanitary sewer system or disposed of properly. Any spill volume not recovered from a drainage conveyance system is considered a discharge to surface water, unless the drainage conveyance system discharges to a dedicated stormwater infiltration basin or facility.

CATEGORY 2 SSO: Spill of 1,000 gallons or greater, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 3 SSO: Spill of equal to or greater than 50 gallons and less than 1,000 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 4 SSO: Spill of less than 50 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.

STEGE SANITARY DISTRICT
MONTHLY REPLACEMENT AND REPAIR SUMMARY
August 2023

I SEWER REPLACEMENT - FY 2023-2024			
A.	BUDGET ALLOCATION		\$3,473,000
B.	PRIOR BUDGET EXPENDED (WITH RETENTION)		\$0
C.	SEWER REPLACEMENTS PAID THIS MONTH (NO RETENTION)	<u>COST</u>	
SUBTOTAL FOR THIS MONTH			\$0
D.	TOTAL BUDGET EXPENDED (NO RETENTION)	0.00%	\$0
E.	TOTAL 5% RETENTION HELD		\$0
F.	BUDGET REMAINING	100.00%	\$3,473,000
G.	PERCENTAGE OF FISCAL YEAR REMAINING	83.33%	
H.	TOTAL REPLACEMENT FOOTAGE PAID TO DATE	0 (\$ - /LF)	

II SEWER REPAIRS - FY 2023-2024			
A.	BUDGET ALLOCATION		\$72,000
B.	PRIOR BUDGET EXPENDED		\$2,000
C.	SEWER REPAIRS PAID THIS MONTH	<u>REPAIR COST</u>	
SUBTOTAL FOR THIS MONTH			\$0
SUBTOTAL FOR LAST MONTH			\$2,000
D.	TOTAL BUDGET EXPENDED	2.78%	\$2,000
E.	TOTAL RETENTION HELD	0.00%	\$0
F.	BUDGET REMAINING	97.22%	\$70,000
G.	PERCENTAGE OF FISCAL YEAR REMAINING	83.33%	
H.	TOTAL NUMBER OF REPAIRS PAID TO DATE	0 (\$0 /REPAIR)	

STEGE SANITARY DISTRICT
MONTHLY REPLACEMENT AND REPAIR SUMMARY
August 2023

III SAN PABLO AVE SPECIFIC PLAN AREA (SPASPA) UPGRADE - FY 2023-2024			
A.	BUDGET ALLOCATION		\$0
B.	PRIOR BUDGET EXPENDED (WITH RETENTION)		\$0
C.	SPASPA UPGRADES PAID THIS MONTH (NO RETENTION)		
SUBTOTAL FOR THIS MONTH			\$0
D.	TOTAL BUDGET EXPENDED (NO RETENTION)	0.00%	\$0
E.	TOTAL 5% RETENTION HELD	0.00%	\$0
F.	BUDGET REMAINING	100.00%	\$0
G.	PERCENTAGE OF FISCAL YEAR REMAINING	83.33%	
H.	TOTAL SPASPA UPGRADE FOOTAGE PAID TO DATE	(\$ - /LF)	



STEGE SANITARY DISTRICT

Report Date: 8/28/2023

% FY Remain: 91.67%

BOARD OF DIRECTORS CONSENT DECREE PROGRESS REPORT

FY Start Date 7/1/2023

FY End Date 6/30/2024

CD Start Date 9/22/2014

FY "Effective" Date 7/1/2013

CIP PROJECT	23201	COMPLETED	GOAL	PERCENTAGE
REPLACED since FY start	0 /	12,740	LF Yearly Objective Rate	0%
REPLACED since FY "Effective" Date	120,832 /	115,806	LF Cumulative Requirement	104%
CLEANED since FY start	145,879 /	211,200	LF Minimum Requirement	69%
HOTSPOTS since FY start	40,184 /	100,000	LF Minimum Requirement	40%
CCTV since FY start	42,426 /	77,616	LF Yearly Objective Rate	55%
CCTV since CD start	1,920,317 /	814,968	LF Cumulative Requirement	236%
ROOT FOAMING this FY	0 /	2,682	LF Minimum Requirement	0%

IMPORTANT CONSENT DECREE DATES:

July 15, annually	Provide any available Flow and Rainfall data to EBMUD
Nov 15, annually	Comments on Regional Technical Support Plan (RTSP) update by EBMUD
Sept 30, annually	Annual Report for prior Fiscal Year
May 1, 2022	Provide data to EBMUD for Flow Monitoring Calibration Plan
September 30, 2022	First Mid-course Check-in Output Test
June 30, 2026	Review of Regional Standards Report
December 15, 2028	Compliance WWF Output Test for San Antonio Creek
May 1, 2030	Provide data to EBMUD for Flow Monitoring Calibration Plan
September 30, 2030	Second Mid-course Check-in Output Test
June 30, 2031	Review of Regional Standards Report
December 15, 2034	Compliance WWF Output Test for Pt. Isabel
June 30, 2036	Review of Regional Standards Report
December 15, 2036	Compliance WWF Output Test for Oakport

STEGE SANITARY DISTRICT

CalPERS MONTHLY HEALTH PREMIUMS

New rates effective January 1st.

Calendar Year	Kaiser Emp. Only	Kaiser Emp. & 2+	Anthem Select Emp. Only	JUNE CPI U SF*	CPI U SF % DIFF
2019	\$768.25	\$1,997.45	\$831.44	295.3	3.2%
2020	\$768.49	\$1,998.07	\$868.98	300.0	1.6%
2021	\$813.64	\$2,115.46	\$925.60	309.5	3.2%
2022	\$857.06	\$2,228.36	\$1,015.81	330.5	6.8%
2023	\$913.74	\$2,375.72	\$1,128.83	340.1	2.9%
2024	\$1,021.41	\$2,655.67	\$1,138.86	-	-
<i>Latest Change</i>	<i>+11.78%</i>	<i>+11.78%</i>	<i>+0.89%</i>		

* JUN CPI-U SF Series Id: CUURS49BSA0

July Board of Administration Offsite

Proposed Regional 2024 Premiums Per Subscriber Per Month (PSPM)

One Risk Pool Three-Year Phase In with PPO Benefit Design Changes

Basic Plans	2023			2024			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Basic Premiums - Region 1							
Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo and Yuba							
Anthem Blue Cross Select HMO	\$1,128.83	\$2,257.66	\$2,934.96	\$1,138.86	\$2,277.72	\$2,961.04	0.89%
Anthem Blue Cross Traditional HMO	1,210.71	2,421.42	3,147.85	1,339.70	2,679.40	3,483.22	10.65%
Anthem EPO Del Norte	1,200.12	2,400.24	3,120.31	1,314.27	2,628.54	3,417.10	9.51%
Blue Shield Access+ HMO	1,035.21	2,070.42	2,691.55	1,076.84	2,153.68	2,799.78	4.02%
Blue Shield Trio HMO	888.94	1,777.88	2,311.24	946.84	1,893.68	2,461.78	6.51%
Kaiser Permanente	913.74	1,827.48	2,375.72	1,021.41	2,042.82	2,655.67	11.78%
PERS Gold	825.61	1,651.22	2,146.59	914.82	1,829.64	2,378.53	10.81%
PERS Platinum	1,200.12	2,400.24	3,120.31	1,314.27	2,628.54	3,417.10	9.51%
UnitedHealthcare SignatureValue Alliance	1,044.07	2,088.14	2,714.58	1,091.13	2,182.26	2,836.94	4.51%
UnitedHealthcare SignatureValue Harmony	N/A	N/A	N/A	937.39	1,874.78	2,437.21	N/A
Western Health Advantage HMO	760.17	1,520.34	1,976.44	807.23	1,614.46	2,098.80	6.19%
Basic Premiums - Region 2							
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura							
Anthem Blue Cross Select HMO	\$765.37	\$1,530.74	\$1,989.96	\$807.71	\$1,615.42	\$2,100.05	5.53%
Anthem Blue Cross Traditional HMO	935.12	1,870.24	2,431.31	1,034.38	2,068.76	2,689.39	10.61%
Blue Shield Access+ HMO	842.61	1,685.22	2,190.79	869.14	1,738.28	2,259.76	3.15%
Blue Shield Trio HMO	760.71	1,521.42	1,977.85	810.24	1,620.48	2,106.62	6.51%
Health Net Salud y Más	698.91	1,397.82	1,817.17	684.77	1,369.54	1,780.40	(2.02%)
Kaiser Permanente	756.21	1,512.42	1,966.15	904.95	1,809.90	2,352.87	19.67%
PERS Gold	695.93	1,391.86	1,809.42	799.44	1,598.88	2,078.54	14.87%
PERS Platinum	1,014.80	2,029.60	2,638.48	1,151.50	2,303.00	2,993.90	13.47%
Sharp Performance Plus	764.96	1,529.92	1,988.90	833.24	1,666.48	2,166.42	8.93%
UnitedHealthcare SignatureValue Alliance	793.63	1,587.26	2,063.44	837.88	1,675.76	2,178.49	5.58%
UnitedHealthcare SignatureValue Harmony	781.58	1,563.16	2,032.11	792.65	1,585.30	2,060.89	1.42%
Basic Premiums - Region 3							
Los Angeles, Riverside and San Bernardino							
Anthem Blue Cross Select HMO	\$737.91	\$1,475.82	\$1,918.57	\$841.13	\$1,682.26	\$2,186.94	13.99%
Anthem Blue Cross Traditional HMO	942.73	1,885.46	2,451.10	1,012.67	2,025.34	2,632.94	7.42%
Blue Shield Access+ HMO	738.29	1,476.58	1,919.55	756.65	1,513.30	1,967.29	2.49%
Blue Shield Trio HMO	661.49	1,322.98	1,719.87	704.69	1,409.38	1,832.19	6.53%
Health Net Salud y Más	606.34	1,212.68	1,576.48	630.13	1,260.26	1,638.34	3.92%
Kaiser Permanente	754.64	1,509.28	1,962.06	865.41	1,730.82	2,250.07	14.68%
PERS Gold	680.37	1,360.74	1,768.96	785.28	1,570.56	2,041.73	15.42%
PERS Platinum	992.59	1,985.18	2,580.73	1,131.47	2,262.94	2,941.82	13.99%
UnitedHealthcare SignatureValue Alliance	790.46	1,580.92	2,055.20	826.44	1,652.88	2,148.74	4.55%
UnitedHealthcare SignatureValue Harmony	713.55	1,427.10	1,855.23	734.76	1,469.52	1,910.38	2.97%
Basic Premiums - Out of State							
Kaiser Permanente Out of State	\$1,155.43	\$2,310.86	\$3,004.12	\$1,312.45	\$2,624.90	\$3,412.37	13.59%
PERS Platinum	1,003.90	2,007.80	2,610.14	1,146.86	2,293.72	2,981.84	14.24%

CANCELLATION OF THE SEPTEMBER 21, 2023 REGULAR BOARD MEETING

ISSUE:

The Board will consider cancellation of the upcoming regular Board meeting on September 21, 2023 since there are no pressing agenda items to consider.

FISCAL IMPACT:

By cancelling the meeting, the District will save from paying the Directors' meeting compensation fee total of up to \$1,000.

STRATEGIC PLAN:

GOAL 3: Ensure Financial Stability and Efficiency

GOAL 4: Provide a Safe and Rewarding Work Environment that Recognizes the Worth and Value of Employees

BACKGROUND:

There are no pressing agenda items scheduled for the upcoming regular Board meeting on September 21, 2023. Unless new time sensitive issues come up that would necessitate a meeting, the meeting can be cancelled.

RECOMMENDATION:

Approve the cancellation of the September 21, 2023 Board Meeting and have staff post a Notice of Meeting Cancellation on the District website and bulletin board outside the District office.

ALTERNATIVES:

1. Take no action and continue with the scheduled Board meeting on September 21, 2023.

ATTACHMENTS:

Notice of Meeting Cancellation

STEGE SANITARY DISTRICT

NOTICE OF MEETING CANCELLATION

NOTICE IS HEREBY GIVEN as follows:

The regular board meeting of the Stege Sanitary District Board of Directors scheduled for September 21, 2023 has been cancelled.

The next meeting of the Stege Sanitary District Board of Directors will be held on October 5, 2023 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California.

Dated: September 7, 2023



Rex Delizo
STEGE SANITARY DISTRICT
Secretary

**CONSIDERATION OF VARIANCE TO DISTRICT STANDARDS –
906 GALVIN DR., EL CERRITO, CA**

ISSUE:

Frederick Siu, property owner of 906 Galvin Drive in El Cerrito, is requesting variance from District standard specifications. Property owner wishes to use 3” cast iron pipe for his detached workshop structure (workshop) sewer lateral in lieu of the minimum 4” cast iron pipe as required by the standard specifications.

FISCAL IMPACT:

There is minimal fiscal impact to consider the variance. Approval of the variance would cause a precedent for future requests.

STRATEGIC PLAN:

GOAL 1: Comply with State and Federal Regulations

BACKGROUND:

Frederick Siu, property owner of 906 Galvin Drive in El Cerrito, is requesting variance from District standard specifications. Property owner is in the process of legalizing an unpermitted workshop. The detached structure currently uses 3” diameter cast iron pipe and the property owner wishes leave this pipe in place instead of replacing it with 4” cast iron pipe in order to comply with District standard specifications.

As per District Standard Specifications 4-02.B.3.,

Size and Slope: The inside diameter of side sewer pipe shall be four (4) inches and shall be equal to or greater than the building plumbing stub diameter.

RECOMMENDATION:

Reject the property owner’s request for a variance and instruct property owner to replace all non-compliant pipe with 4” clay or cast iron pipe (open trench) or 4” HDPE (pipe burst only).

ALTERNATIVES:

1. Grant property owner a variance from District standards and allow the existing 3” cast iron pipe to remain.
2. Take no action and provide staff direction.

ATTACHMENTS:

- Property Owner Variance Request

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Paul Soo, Jr.

From: "frederick siu" <siufrederick@yahoo.com>
Date: Wednesday, August 30, 2023 11:09 AM
To: <paul@stegesan.org>
Attach: 906 adu and house sewer plan.pdf
Subject: plead for sewer pipe variance

Dear Mr. Paul Soo,

My name is Frederick Siu and I owned 906 Galvin Drive El Cerrito

I am in the process of legalizing a workshop unit in the back part of the building lot and I have also taken out a sewer line permit to add a bathroom in the main house. I have found that the previous owner had used 4" ABS pipe in part of the sewer line and also 3" cast iron from workshop to the main house junction (about 70').

I am replacing the ABS with HDPE 4" pipe About 45' in order to meet your current code. The 3 " cast iron pipe appears to be in working condition and the the past 10 years has never plugged up; so it seems that it would make sense to retain it instead of changing out.

Please accept this letter as a request to plead for a variance .Attached is a sketch of the sewer line.

Thank you.

STEGE SANITARY DISTRICT
Investment, Cash & Receivables Report
As of August 31, 2023

12:11:46 PM
08/31/2023

	<u>August 31, 2023</u>	<u>July 31, 2023</u>	<u>\$ Change</u>	<u>Deposits</u>	<u>Checks</u>	<u>Transfers</u>
ASSETS						
Current Assets						
Checking/Savings						
TVI & LAIF Investment Accts						
11012 · Sewer Operations- 3418	7,675,002	8,390,002	-715,000	0	0	-715,000
11014 · System Rehab- 3423	1,031,752	1,031,752	0	0	0	0
11020 · TVI Investments	1,001,014	501,014	500,000	500,000	0	0
Total TVI & LAIF Investment Accts	<u>9,707,767</u>	<u>9,922,768</u>	<u>-215,000</u>	<u>500,000</u>	<u>0</u>	<u>-715,000</u>
Checking Accts						
100 · Mechanics Bank	51,196	25,490	25,706	10,560	-699,854	715,000
100 · County Cash Acct #3418	-9,420	-9,420	0 *	0 *	0	0
Total Checking Accts	<u>41,776</u>	<u>16,071</u>	<u>25,706</u>	<u>10,560</u>	<u>-699,854</u>	<u>715,000</u>
11021 · Petty Cash	250	250	0	0	0	0
Total Checking/Savings	<u>9,749,794</u>	<u>9,939,088</u>	<u>-189,295</u>	<u>510,560</u>	<u>-699,854</u>	<u>0</u>
301 · Ca Employer's Retiree Benefit Trust	276,660	266,933	9,726	9,726	0	0
Total CA Employer's Retiree Benefit Trust	<u>276,660</u>	<u>266,933</u>	<u>9,726</u>	<u>0</u>	<u>0</u>	<u>0</u>
Accounts Receivable						
11072 · Accounts Receivable/Notes Payable	189,564	77,701	111,863			
Total Accounts Receivable	<u>189,564</u>	<u>77,701</u>	<u>111,863</u>			

Note: * Reduction or Increase is based on property tax estimate.

I hereby certify that the invested funds of the Stege Sanitary District are in compliance with the investment policies of the Stege Sanitary District and provide sufficient liquidity to meet budgeted expenses for the next six month period.

Rex Delizo, District Manager

Date

STEGE SANITARY DISTRICT

Operating Statement

08/31/2023

July 2023

8.49% of Fiscal year Completed

	July 2023	Annual Budget	% of Annual Budget
Income			
31 - OPERATING REVENUE			
31010 - Sewer Service Charges	-	3,443,000	0%
31020 - Permit & Insp. Fees	1,320	12,000	11%
31030 - Connection Fees	6,133	50,000	12%
31040 - San Pablo Impact Fee	-	50,000	0%
31080 - Contracted Services	-	33,000	0%
31010a - Capital Service Charges	-	4,290,000	0%
Total 31 - OPERATING REVENUE	7,453	7,878,000	0%
32 - NON-OPERATING REVENUE			
32050 - Interest - 3418	-	15,000	0%
32052 - Interest - 3423	-	5,000	0%
32080 - Property Taxes	-	500,000	0%
32085 - Insurance Dividend	-	-	0%
32090 - Miscellaneous	-	21,000	0%
Total 32 - NON-OPERATING REVENUE	-	541,000	0%
Transfer (to)/from Reserves	-	764,961	0%
Total Income	7,453	9,183,961	0%
Expense			
OPERATING EXPENSES			
Administration/General			
45-010 - Salaries & Wages	42,840	265,600	16%
45-020 - Employee Benefits	60,763	144,566	42%
45-029 - Retiree Health	902	13,600	7%
45-030 - Directors Expenses	3,886	45,478	9%
45-070 - Insurance	21,463	305,000	7%
Administration - Other	14,868	283,500	5%
Total Administration	144,722	1,057,744	14%
Maintenance/Engineering			
41-010 - Salaries & Wages	208,963	1,308,560	16%
41-020 - Employee Benefits	132,924	543,924	24%
41-029 - Retiree Health	910	13,356	7%
41-100 - Operating Supplies	101	40,000	0%
41-110 - Contractual Services	4,460	102,300	4%
41-207 - Contracted Repairs	2,000	72,000	3%
Maintenance- Other	75,057	332,777	23%
Total Maintenance/Engineering	424,415	2,372,897	18%
Pump Stations	530	40,020	1%
Total OPERATING EXPENSES	569,667	3,470,661	16%
CAPITAL			
41-650 - Debt Repayment (SRF Loans)	-	43,900	0%
Construction Projects	-	4,884,400	0%
Outlay(Maintenance/Engineering)	7,315	785,000	1%
Total CAPITAL	7,315	5,713,300	0%
Total Expense	576,982	9,183,961	6%
Net	(569,529)	0	

CERBT Account Update Summary

Stege Sanitary District

as of June 30, 2023

OPEB Valuation Report Summary

OPEB Actuarial Valuation Report by Total Compensation Systems, Inc.	
Valuation Date	6/30/2020
Measurement Date	6/30/2020
Total OPEB Liability (TOL)	\$540,603
Valuation Assets	\$232,611
Net OPEB Liability (NOL)	\$307,992
Funded Status	43%
Actuarially Determined Contribution (ADC)	--
CERBT Asset Allocation Strategy	Strategy 1
Discount Rate	7.00%

CERBT Account Summary

As of June 30, 2023	Strategy 1
Initial contribution (01/12/2011)	\$115,950
Additional contributions	\$18,415
Disbursements	\$0
CERBT expenses	(\$2,348)
Investment earnings	\$144,642
Total assets	\$276,660
Annualized net rate of return (01/12/2011-06/30/2023 = 12.47 years)	6.36%

Cash Flow Summary by Fiscal Year

Fiscal Year	Contributions	Disbursements	Cumulative Investment Gains (Losses)	Cumulative Fees	Cumulative Ending Assets
2006-07	\$0	\$0	\$0	\$0	\$0
2007-08	\$0	\$0	\$0	\$0	\$0
2008-09	\$0	\$0	\$0	\$0	\$0
2009-10	\$0	\$0	\$0	\$0	\$0
2010-11	\$115,950	\$0	\$5,418	(\$65)	\$121,304
2011-12	\$2,658	\$0	\$5,598	(\$206)	\$124,001
2012-13	\$2,926	\$0	\$20,156	(\$408)	\$141,282
2013-14	\$4,659	\$0	\$46,289	(\$622)	\$171,860
2014-15	\$4,453	\$0	\$46,088	(\$795)	\$175,939
2015-16	\$0	\$0	\$47,916	(\$940)	\$177,621
2016-17	\$0	\$0	\$66,751	(\$1,098)	\$196,298
2017-18	\$0	\$0	\$82,448	(\$1,275)	\$211,818
2018-19	\$0	\$0	\$95,615	(\$1,455)	\$224,805
2019-20	\$0	\$0	\$103,650	(\$1,649)	\$232,647
2020-21	\$868	\$0	\$167,689	(\$1,876)	\$297,327
2021-22	\$0	\$0	\$128,015	(\$2,126)	\$257,403
as of 6/30/2023	\$2,852	\$0	\$144,642	(\$2,348)	\$276,660

CERBT/CEPPT Investment Returns Outperform Benchmarks

Periods ended June 30, 2023

Fund	Assets	1 Month	3 Months	FYTD	1 Year	3 Years	5 Years	10 Years	ITD
CERBT Strategy 1 (Inception June 1, 2007)	\$14,982,584,659	3.62%	2.58%	6.37%	6.37%	5.48%	5.21%	6.24%	4.88%
Benchmark		3.59%	2.53%	6.27%	6.27%	5.36%	5.04%	5.99%	4.56%
CERBT Strategy 2 (Inception October 1, 2011)	\$1,859,466,877	2.64%	1.47%	3.51%	3.51%	2.66%	4.05%	5.07%	5.96%
Benchmark		2.63%	1.44%	3.46%	3.46%	2.59%	3.96%	4.87%	5.80%
CERBT Strategy 3 (Inception January 1, 2012)	\$773,210,640	1.89%	0.63%	1.53%	1.53%	0.92%	3.20%	4.09%	4.43%
Benchmark		1.88%	0.62%	1.50%	1.50%	0.91%	3.15%	3.90%	4.26%
CERBT Total	\$17,615,262,176								
CEPPT Strategy 1 (Inception October 1, 2019)	\$96,657,149	2.41%	1.75%	5.01%	5.01%	2.70%	-	-	2.98%
Benchmark		2.41%	1.77%	5.06%	5.06%	2.72%	-	-	3.11%
CEPPT Strategy 2 (Inception January 1, 2020)	\$43,461,172	1.23%	0.57%	2.19%	2.19%	-0.72%	-	-	0.11%
Benchmark		1.25%	0.62%	2.40%	2.40%	-0.61%	-	-	0.24%
CEPPT Total	\$140,118,321								

CERBT Portfolios

2022 Capital Market Assumptions	CERBT Strategy 1	CERBT Strategy 2	CERBT Strategy 3
Expected Return	6.0%	5.5%	5.0%
Risk	12.1%	9.9%	8.4%

CERBT Portfolio Details

Asset Classification	Benchmark	CERBT Strategy 1	CERBT Strategy 2	CERBT Strategy 3
Global Equity	MSCI All Country World Index IMI (Net)	49% ±5%	34% ±5%	23% ±5%
Fixed Income	Bloomberg Long Liability Index	23% ±5%	41% ±5%	51% ±5%
Global Real Estate (REITs)	FTSE EPRA/NAREIT Developed Index (Net)	20% ±5%	17% ±5%	14% ±5%
Treasury Inflation Protected Securities (TIPS)	Bloomberg US TIPS Index, Series L	5% ±3%	5% ±3%	9% ±3%
Commodities	S&P GSCI Total Return Index	3% ±3%	3% ±3%	3% ±3%
Cash	91-Day Treasury Bill	0% +2%	0% +2%	0% +2%

Total Participation Cost Fee Rate

- Total all-inclusive cost of participation
 - Combines administrative, custodial, and investment fees
 - Separate trust funds
 - Self-funded, fee rate may change in the future
 - Fee is applied daily to assets under management
 - 10 basis points - CERBT
 - 25 basis points - CEPPT

CEPPT/CERBT Consistently Low Fee Rate History

Fiscal Year	CERBT	CEPPT
2007-2008	2.00 basis points	-
2008-2009	6.00 basis points	-
2009-2010	9.00 basis points	-
2010-2012	12.00 basis points	-
2012-2013	15.00 basis points	-
2013-2014	14.00 basis points	-
2014-2019	10.00 basis points	-
2019-2023	10.00 basis points	25.00 basis points

630 Prefunding Program Employers

606 CERBT and 90 CEPPT

- State of California
- 159 Cities or Towns
- 10 Counties
- 83 School Employers
- 32 Courts
- 340 Special Districts and other Public Agencies
 - (104 Water, 38 Sanitation, 34 Fire, 26 Transportation)

Financial Reporting

- CERBT is the Plan
 - Provides audited and compliant GASB 74 report in a Schedule of Changes in Fiduciary Net Position (FNP)
 - Published in February each year

CERBT FNP Fiscal Year	Availability
2020-21 2021-22 2022-23	Available at https://www.calpers.ca.gov/cerbt

Questions? Where to Get Trust Fund Information?

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Program E-mail Addresses	Prefunding Programs Webpages
CERBT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CERBT
CEPPT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CEPPT
CERBTACCOUNT@calpers.ca.gov – Online Record Keeping System	

10:21 AM	STEGE SANITARY DISTRICT			
08/31/2023	Check Report			
Accrual Basis	September 7, 2023			
	Name	Memo	Amount	Num
Sep 7, 23				
	Alliant Insurance Services, Inc	Bond Richardson	-875.00	28316
	Aramark Uniform Services	Uniform Services	-461.95	28317
	Catherine Kalahela.	Petty Cash Reimb	-20.00	28318
	City of El Cerrito	Bioswale Inspection	-463.00	28319
	EBMUD 12374900001	Office/Shop	-236.38	28320
	EBMUD 57132800001	Office/Shop	-702.31	28321
	Meyers Nave	Legal Services	-3,048.29	28322
	Pastime Hardware	Maintenance Supplies	-33.08	28323
	PG&E- #0103467151-9	Burlingame Pump Station	-130.30	28324
	PG&E- #6675831511-4	Office/Shop	-1,200.39	28325
	R & R Auto Services	Gas 04/03/23-06/29/23	-8,447.99	28326
	TelePacific Communications	Office Phones	-1,309.89	28327
Sep 7, 23			-16,928.58	

STEGE SANITARY DISTRICT BOARD OF DIRECTORS MEETING AGENDA CALENDAR

JANUARY 2023	FEBRUARY 2023	MARCH 2023	APRIL 2023	MAY 2023	JUNE 2023
1/2 & 1/16 HOLIDAY	2/20 HOLIDAY			5/29 HOLIDAY	6/19 HOLIDAY
CASA Winter Conf. Jan 25-27, Palm Springs	CASA Policy Forum Feb 27-Mar. 1, Wash, DC				
1/19/2023 – 7:00 P.M.	2/2/2023 – 7:00 P.M.	3/4/2023 – 9:00 A.M.	4/6/2023 – 7:00 P.M.	5/4/2023 – 7:00 P.M.	6/1/2023 – 7:00 P.M.
<ul style="list-style-type: none"> • Board Governance Manual Review • Service Rate Discussion • Long Range Planning Workshop Agenda • Director’s Contact Info • Board Training Summ. • CASA Conference • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt – Manager Perf. Eval. 	<ul style="list-style-type: none"> • Actuarial Analysis of Retiree Health Benefits Report (even years) • Performance Report (every 3 years) • District of Distinction (every 3 years) • Service Rate Discussion • Long Range Planning Workshop Agenda • Board Training Summ. • CASA Conference • CASA Conference Attendee Reports 	<p><u>9AM MEETING TIME</u></p> <ul style="list-style-type: none"> • Long Range Planning Workshop – Past 5 yrs. Expenditures Review – Self-Assessment of Governance – Strategic Plan Review 	<ul style="list-style-type: none"> • Service Rate Discussion/ Approval (& 30-day Notice) • Board Training Summ. 	<ul style="list-style-type: none"> • Draft Budget • Board Training Summ. • July 4th Fair Discussion • Review of Comparable Agencies • Appoint Labor Negot. • CLOSED SESSION – Conf. Labor Negot. 	<ul style="list-style-type: none"> • Draft Budget • Review Directors’ Meeting Compensation • District Working Capital and Reserve Policy • Approve Project Plans and Specs (+CEQA) • July 4th Fair Discussion • CASA Conference
	2/16/2023 – 7:00 P.M.	3/16/2023 – 7:00 P.M.	4/20/2023 – 7:00 P.M.	5/18/2023 – 7:00 P.M.	6/15/2023 – 7:00 P.M.
	<ul style="list-style-type: none"> • Board Governance Manual Approval • Long Range Planning Workshop Agenda • Service Rate Discussion • Form 700 	<ul style="list-style-type: none"> • Auditor – RFP • California Employer’s Retiree Benefit Trust (CERBT) • Service Rate Discussion • Action Plan • Board Training Summ. • Consent Decree Quarterly Report • CASA Conference Attendee Reports • Form 700 	<ul style="list-style-type: none"> • Draft Budget • Employee Benefit Package Review • Service Rate Discussion/Approval (+ 30-day Notice) • July 4th Fair Discussion • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt – Conf. Labor Negot 	<ul style="list-style-type: none"> • Resolution Ordering Board Election (even years) • Draft Budget • July 4th Fair Discussion • Service Rate Discussion/Approval (+ 30-day Notice) • CLOSED SESSION – Manager Perf. Eval. – Conf. Labor Negot. 	<ul style="list-style-type: none"> • Resolution Salary of District Manager • Resolution Employee Salary Ranges • Resolution Approve/Adopt Budget • Review and Approve Incentive Award • Adopt Incentive Award Goals & Objectives • July 4th Fair Discussion • CD Quarterly Report • CASA Conference • CLOSED SESSION – Counsel Perf. Eval.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS MEETING AGENDA CALENDAR

JULY 2023	AUGUST 2023	SEPTEMBER 2023	OCTOBER 2023	NOVEMBER 2023	DECEMBER 2023
7/4 HOLIDAY 4 th of July Fair Booth	CASA Annual Conf. Aug 9-11, San Diego CSDA Annual Conf. Aug 28-31, Monterey	9/4 HOLIDAY Board Training AB 1234 (even years) AB 1661 (odd years)		11/23-24 HOLIDAY	12/7 HOLIDAY LUNCHEON 12/25 HOLIDAY
7/6/2023 – 7:00 P.M.	8/17/2023 – 7:00 P.M.	9/7/2023 – 7:00 P.M.	10/5/2023 – 7:00 P.M.	11/9/2023 – 7:00 P.M.	12/7/2023 – 2:00 P.M.
<ul style="list-style-type: none"> • July 4th Fair Debrief • CASA/CSDA Conf. 	<ul style="list-style-type: none"> • Select Actuary for Analysis of Retiree Health Benefits (odd years) • Quarterly (FY End) Financial Statements • Conn. Charge Report per Gov. Code 66013 • CASA/CSDA Conf. 	<ul style="list-style-type: none"> • CASA/CSDA Conf. Attendee Reports 	<ul style="list-style-type: none"> • Regional PSL Program Update • Regional FOG Program Update 	<ul style="list-style-type: none"> • Proposed Meeting Calendar • Board Officer Succession Plan • CASA Conference 	<p><u>2PM MEETING TIME</u></p> <ul style="list-style-type: none"> • Fiscal Year Financial Audit • Resolution Certifying Election Results (even years) • Connection Charge Review • Emergency Contact Update • Meeting Calendar • Consent Decree Quarterly Report • CASA Conference • Pension + OPEB UAL Reports • Nomination & Election of Officers
7/20/2023 – 7:00 P.M.		9/21/2023 – 7:00 P.M.	10/19/2023 – 7:00 P.M.		
<ul style="list-style-type: none"> • Hearing +Res./Ord. – Establish and Collect Sewer Service Charges – Director Meeting Compensation • Resolution Filing Notice of Completion • District Investment Policy • Reimb. Report per Gov. Code 53065.5 • Candidate filing period (even years) • Quarterly Financial Statements • SPASPA Status Report • CASA/CSDA Conf. • Form 470 • CLOSED SESSION – Quarterly Claims Rpt 		<ul style="list-style-type: none"> • Health Care Benefits Review • Consent Decree Quarterly Report 	<ul style="list-style-type: none"> • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt – Manager Perf. Eval. 		